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|  | **Manitoba Association of Health Information Providers** |

**MAHIP Constitutional Amendments**

Annual General Meeting  
Tuesday, June 18, 2013

*The following amendments, indicated by tracked changes, will be voted on at the Annual General Meeting.*

**ARTICLE 3: MEMBERSHIP**

1. **Institutional Members**

Amend article 3.1 (a)

In the case of organizations, two individuals shall be designated as the representatives authorized to represent that organization in all matters of business and voting. In the event one authorized representative is absent during a vote, prior to the vote, the voting privilege can be delegated, prior to the vote in writing, to the other authorized representative.

1. **Privileges of Student Members**

Amend article 3.1 (b)

Student membership is available to any student currently enrolled in a relevant university of college program.

**ARTICLE 5: OFFICERS**

1. **Composition of Executive Committee - Past President**

Add article 5.2 (e)

Position of Past President to the Executive Committee.

1. **Duties of Officers - Past President**

Add article 5.8

The Past President shall strike and chair the Nominating and Elections Committee to oversee the process of electing new Executive members.

1. **Terms of Office – Vice President / President / Past President**

Amend article 5.4

The President-Elect shall be elected for one term of one year and automatically accept the position of President in the second year of term, and the position of Past-President in the third year of term. The President shall not be eligible to stand for President-Elect until one year has expired. In the event of the resignation of the President during the term of office, the President-Elect shall in addition assume the duties of the President for the remainder of that term.

1. **Terms of Office – Secretary and Treasurer**

Amend article 5.5

The Secretary and Treasurer shall each be elected for one term of two years. They may be re-elected for a second term. At the expiration of a second consecutive term of office, a member is not eligible for election to that office until one year has expired.

**ARTICLE 6: MEETINGS**

1. **Terminology change from “mail” to “distribute”**

Amend article 6.5

The Secretary shall distribute to all members in good standing an agenda (to include place, date, time and purpose thereof) and the minutes for each general meeting, at least two weeks in advance of the meeting.

**ARTICLE 7: ELECTIONS**

1. **Election Procedures**

Amend article 7.1 (a)

The appointment of a Nominating and Elections Committee, chaired by the Past President

1. **Terminology change from “mail” to “distribute”**

Amend article 7.1 (b)

The exclusive use of a ballot, the results of which shall be declared at the Annual General Meeting.

1. **Election Procedures & Terminology change from “mail” to “distribute”**

Amend article 7.1 (c)

The Nominating and Elections Committee shall be responsible for preparing, distributing, receiving and counting the ballots.